



# Downtown Development Authority Board Meeting

Thursday, June 10, 2021  
8 am, Virtual Meeting Videoconference

## *Meeting Minutes*

- I. Meeting called to order at 8:04 am by Jacqueline Austin, Chair  
*Members Present:* Terry Mierzwa, Steve Duke, Jason Butterfield, Kelly Sharrer, Jessica Webb, Jacqueline Austin, Bradley Johncox, Ted Christoff, Bart Hawley  
*Staff Present:* Cory Mays  
*Guests Present:* Jonathan Greene, Scott Fleming
- II. Public Comment (none)
- III. Approval of minutes from the May 2021 board meeting  
Motion to approve: Terry Mierzwa  
Second: Kelly Sharrer  
Motion passed (9 yay, 0 no)
- IV. Approval of May 2021 financial statements  
Motion to approve: Terry Mierzwa  
Second: Steve Duke  
Motion passed (9 yay, 0 no)
- V. Façade Loan/Grant Application  
Motion to approve the proposed DDA Façade Loan/Grant Application Documents:  
Steve Duke  
Second: Jessica Webb  
Discussion: Staff directed to distribute program information across broad channels with a target of early fall to begin the review process at the board level  
Motion passed (9 yay, 0 no)
- VI. Project Vault Interlocal Agreement  
Motion to approve the interlocal agreement and direct staff/chair to sign and deliver to the City of Jackson: Bart Hawley  
Second: Ted Christoff  
Motion passed on roll-call vote (9 yay, 0 no)
- VII. Graffiti and Furniture Inventory  
Staff directed to create an inventory with board member assistance, including Steve Duke, Jessica Webb, and Kelly Sharrer.

- VIII. Meterless Parking  
Motion to approve the 2021-2022 Meterless Parking Assessments: Bart Hawley  
Second: Terry Mierzwa  
Motion passed (9 yay, 0 no)
- IX. Board member announcements (none)
- X. Future DDA board meetings  
a. Thursday, June 24, 2021 (EC) CANCELLED  
b. Thursday, July 18, 2021 (Board) CANCELLED
- XI. Meeting Adjournment  
Motion to adjourn at 8:39 am: Terry Mierzwa  
Second: Steve Duke  
Motion passed (9 yay, 0 no)