



Downtown Development Authority Board Meeting

Thursday, January 14, 2021
8 am, Virtual Meeting Videoconference

Meeting Minutes

- I. Meeting called to order at 8:04 am by Jacqueline Austin, Chair
Members Present: Terry Mierzwa, Steve Duke, Ted Christoff, Karen Bunnell, Bart Hawley, Jason Butterfield, Kelly Sharrer, Tonia White, Jacqueline Austin, Jessica Webb, Bradley Johncox
Staff Present: Cory Mays
Guests Present: Derek Dobies, David Lammers

- II. Public Comment (none)

- III. Approval of December 2020 financial statements
Motion to approve: Terry Mierzwa
Second: Jessica Webb
Discussion: notation of increased gift certificate revenue and consideration of possible accounting needs moving forward
Motion passed (11 yay, 0 no)

- IV. Approval of minutes from the December 2020 board meeting
Motion to approve: Steve Duke
Second: Terry Mierzwa
Motion passed (11 yay, 0 no)

- V. 159 W. Michigan Avenue Façade Loan
Motion to reimburse the owners of 159 W. Michigan Avenue \$12,100 for the North side, \$15,000 for the East side, and \$6,710.50 for the West side, totaling \$33,810.50: Ted Christoff
Second: Terry Mierzwa
Discussion: board discussed first-floor buildout progress and future payment of funds. Due to expiration of project timeline the reimbursement period of this loan will be closed after payment of said funds, and owners are encouraged to re-apply should more funds become available.
Question called: Ted Christoff
Motion passed (9 yay, 3 no):

Steve Duke: no	Bart Hawley: no
Ted Christoff: yes	Jacqueline Austin: yes
Terry Mierzwa: yes	Jason Butterfield: yes
Jessica Webb: yes	Tonia White: no
Kelly Sharrer: yes	Bradley Johncox: yes
Karen Bunnell: yes	

- VI. Conflict of Interest Statements
 - Board members requested to complete the form and return it to staff at their earliest convenience. No action taken on this item.

- VII. Market-Rate Housing Analysis Proposal
 - No action taken. Requested that the Executive Committee discuss this item at their next meeting.

- VIII. 2021-2022 Budget Brainstorming
 - Discussion regarding the income and expenses from gift certificate sales. No action taken on this item.

- IX. Administrative report, Executive Director

- X. Board member announcements
 - a. Terry Mierzwa: Details shared regarding the Anchor Initiative's Patronicity Program
 - b. Cory Mays: Discussion regarding the status of the Chilangos façade loan payments

- XI. Future DDA board meetings
 - i. Thursday, January 28, 2021 (EC) 4 pm
 - ii. Thursday, February 11, 2021 (Board) 8 am

- XII. Meeting adjourned at 9:15 am
 - Motion to adjourn: Terry Mierzwa
 - Second: Steve Duke
 - Motion passed (11 yay, 0 no)