



**Downtown Development Authority Board of Directors
City Hall, 10th Floor Conference Room, 161 W. Michigan Ave.
Minutes December 14, 2017 Regular Meeting**

Board Members Present

Steven Duke, Charles Dunigan, Karen Bunnell, Bart Hawley, Wendy Clifton, Ted Christoff, Donna Blake-Simmons, Derek Dobies, Jacob Hurt, Terry Mierzwa, Kathryn Snyder, Jason Butterfield

Members Not Present

Jacqueline Austin

Staff

Nathan Mack, Kaiti McDonough

- I. Call to order and notation of members present:** Chairperson Duke called the meeting to order at 8:04a.m.
- II. Public Comments:** None.
- III. Regular Business**
 - A. Approval of the minutes from the November 9, 2017 Board Meeting.**

Motion by Clifton, supported by Bunnell, to approve the minutes of the November 9, 2017 DDA Board of Directors meeting. Motion carried unanimously.
 - B. Acceptance of the November 2017 Financial Statements.**

Motion by Dobies to accept the November 2017 financial statements as amended, supported by Butterfield. Motion carried unanimously.
- IV. Presentations/Proclamations:** None
- V. New/Old Business**
 - A. Discover Downtown Again Day – Candi’s BZB Café**
 - Motion by Dobies, supported by Hurt, to reimburse the BZB Café for bills that went unpaid during the Discover Downtown Again Day event on November 18, 2017. The DDA Board of Directors discussed, at length, whether the organization should reimburse Candi’s BZB Café. The Board took a roll call vote and the motion to reimburse Candi’s BZB Café, which passed 9-3. Aye votes: Duke,

Dunigan, Bunnell, Hawley, Christoff, Dobies, Hurt, Mierzwa, Butterfield. Nay votes: Clifton, Blake-Simmons, Snyder.

- B. Gus Macker 3-on-3 Basketball Tournament** – Motion by Christoff for the DDA to be a co-presenting sponsor at \$2500 with Experience Jackson for the Gus Macker Tournament in July 2018. Mayor Dobies stated there should be other avenues explored to support the tournament instead of using taxpayer dollars to sponsor the tournament. Other DDA Board members stated the tournament will bring many people downtown and will be a good thing for the community. The motion to co-sponsor the Gus Macker Basketball Tournament with Experience Jackson passed. Ayes: Duke, Dunigan, Bunnell, Hawley, Clifton, Christoff, Blake-Simmons, Hurt, Mierzwa, Snyder, Butterfield. Nays: Dobies.

VI. Committee Reports:

- A. Design** – Design Committee Chairperson Austin reported the committee discussed its 2017 accomplishments and how the committee can work to educate the public in 2018 about the importance of historic preservation.
- B. Economic Restructuring** – ERC Chairperson Butterfield reported the committee looked back on 2017 and what the new year will bring.
- C. Promotions** – Austin informed the Board the committee did not meet due to a lack of business.

- VII. Executive Director's Report:** Mack informed the Board of the total amount of funds raised for Eve on the Ave and who the event sponsors were. Mack also informed the Board of Experience Jackson's \$1,500 sponsorship of the 2018 Cruise Ins. Finally, Mack informed the board the annual audit was completed.

- VIII. Board Member Announcements:** None.

- IX. Adjournment:** The meeting of the DDA Board of Directors adjourned at 8:52am. The next DDA Board meeting will be Thursday, December 14, 2017 at 8am, 10th floor conference room, City Hall, 161 W. Michigan Ave.

Respectfully submitted,

Nathan Mack